



Steering Committee Monthly Meeting Agenda

Thursday, November 9, 2016 4:00-5:30PM

Meeting Minutes

In attendance: Sean S., Ann F., Kathy E., Pat A., Kelsey L., (via phone) Elissa W., Wes S., Alex W., Patti B., Megan P., Aryeh L.

I. Discussion

2017 Arthur Kunz Memorial Scholarship

- After discussion and review of the accounts, the Steering Committee voted in approval to award scholarships to individuals that live or work on Long Island-young planners/students as well as experienced planners using up to \$7,500 of our total Section budget for registration costs and expenses. Priority will be given to providing scholarships to new planners/students
- Applicants will be asked (draft application form being developed by Kathy and Sean) to justify needed expenses based on individual situation. The application form will provide standardized categories for fair evaluation across applicant pool.
- Potential for a minimum/maximum of the scholarships will be awarded to experienced planners with the balance to be provided to new planners/students. It is anticipated that new planners/students will need more assistance with expenses. A bonus will be given to applicants that demonstrate innovation and partnership.
- Given the changes to the format for the scholarships this year, it was proposed to have a "blind committee" evaluation this year by removing names from applications.
- Goal is to have application live in Dec. with applications reviewed by Jan. 2017. Early bird rates end in Feb.
- Since the conference is in May, the Breakfast will likely be in early June 2017. All scholarship winners can give short summary of conference experiences at the Breakfast.

Member Participation Preference Survey

- Sean to draft googleform to solicit information from member on the potential training/professional-development events (topics, format duration/preferred times, etc.). Form will be posted on LI Section website and sent in upcoming eblast (end of November).

LI Section Winter events/training sessions

- Upcoming of having shorter events, similar in format to "Bagels with the Boards"
- Potential for GIS presentations, particularly through the LI GIS Users Committee.
- ULI working on tri-state coalition for technical assistance
- Ethics credits-private firms have sponsored group webinars in the past
- Potential to have events/programming around issues have diversity in the planning professions-this led to a discussion of educational opportunities in high schools and colleges as well as current and past experiences of Section members. Sean and Alex to work on an outreach letter- may be opportunity to target low-moderate income school districts. Elissa spoke about a similar program (LI Youth League?) that VLI participates is engaged in. There is an APA "What is Planning" video available.
- Ann Fangmann brought to the Committee's attention the the ESRI GIS non-profit license program: <http://www.esri.com/nonprofit/whats-included>

II. Treasurer's Report

- \$8,000 checking balance-we receive \$625 from NY Metro each quarter.

III. Secretary's Report

IV. Professional Development Officer's Report

- (Sean S.) All CM credits pending have been approved. Note: both the Port Jeff and Great Neck Plaza walking tours have been postponed until the spring-Alex will coordinate to remove from APA website.

V. New Business

VI. Adjourn