



## **Steering Committee Monthly Meeting Agenda** **Thursday, February 16, 2017 4:30-5:30PM**

**Cameron Engineering**  
**177 Crossways Park Drive, Woodbury, NY 11797**

### **MINUTES**

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**In attendance:** Sean Sallie, Janice Jijina, David Berg, Kathy Eiseman, (by phone) Marwa Fawaz, Ann Fangmann, Aryeh Lemberger, Wes Sternberg and Elissa Ward.

#### **I. Discussion**

- ✚ 2017 Arthur Kunz Memorial Scholarship
  - Applications
    - Application was extended from original due date. Applications due this coming Friday. Several applications have already been received.
  - 2017 Scholarship Breakfast
    - Date/Venue: Committee agreed that Breakfast should continue to be in May following the NPC. Sean to reach out to Neal Lewis for availability of the Sustainability Institute at Molloy (Farmingdale) conference room on May 19<sup>th</sup> (preferred) or May 18.
    - Format: The Committee discussed the potential to have each scholarship recipient prepare a presentation board to display (open house style) during the Breakfast with a short summary by each recipient. Sean mentioned that he was approached by Neal Lewis regarding the possibility of doing a panel/discussion on the Long Island Index 2.0, to coincide with the Rauch Foundation's announcement. Sean to follow up with Neal further. Committee members are encouraged to think of other potential Breakfast topics/theme.

#### ✚ Planning Outreach to LI High Schools

- Finalize letter to school guidance counselors: Draft letter prepared by Alex, Megan, Emily and Sean has been circulated to Steering Committee.
- Volunteers to serve as POC's: Call for volunteers to serve as point-of-contact/liaison for pilot districts in Nassau and Suffolk Counties. Steering Committee developed a list of potential pilot districts based on known planning-related initiatives taking place (or recently took place) in the district.
- Next Steps: Sean to send email to Steering Committee with final call for volunteers. Letters to districts are intended to be sent sometime in March. David Berg also offered to reach out to LI colleges/universities to solicit interest in having APA members present to current students.

#### ✚ LI Section Winter events/training sessions

- Mixed-Use Development Financing and Housing Policy: Kevin Dwarka will present on this subject at the office of VHB on March 29<sup>th</sup>. CM credits are being requested. Free event. Registration to open within the next week or two.

#### ✚ NY Planning Federation

- Update: Sean spoke to Frank Fish and Judy at the NYPF. NYPF wishes to partner with APA LI Section on planning board/BZA training in Nassau County this year. Sean reached out to the organizers of the Hofstra University/NCPC Annual Training Event with request to collaborate. Hofstra gladly accepted. NYPF would be given a 1hr slot during the 2017 Hofstra/NCPC land use training event. Judy is discussing with NYPF board, and will get back to Sean. Steering Committee recommended that NYPF provide a list of potential session topics to Committee for review. Steering Committee would then pick one from list, or suggest another timely issue. Steering Committee also discussed obtaining current public official contact list for training outreach purposes.

#### ✚ 2017 Metro Chapter Budget

- Sean discussed that this year's LI Section budget, along with all other section budgets were being cut slightly in a Chapter-wide effort to build reserves. The permanency of the cut(s) will be revisited by the Chapter in July. Despite the slight reduction in this year's budget, the LI Section should still be in very good shape financially.

## II. Treasurer's Report

## III. Secretary's Report

**IV. Professional Development Officer's Report**

**V. Planner's Corner**

**VI. New Business**

**VII. Adjourn**