



Long Island Section of the
American Planning Association
New York Metro Chapter

Making Great Communities Happen

**Steering Committee
Monthly Meeting**

Minutes

Tuesday, March 4, 2015, 4:00-5:00 PM-Nelson, Pope & Voorhis, LLC

Meeting Participants

Officers: Sean Sallie- Director, Kathy Eiseman-Treasurer, Ann Fangmann-Secretary

By Phone: Denise Harrington Grattan-Professional Development Officer

Steering Committee: Ela Dokonal, Alex Wallach, Megan Porter, Tom Isles, Pat Aiken

By Phone: Patricia Bourne, Wes Sternberg, Marwa Fawaz, Max Sokol, and Julie Hargrave

1. Director's Report

- 2015 Arthur Kunz Scholarship Recipients
 - Discussion of logistics of presentations by recipients. It was agreed that presentations should be no longer than 5 minutes and that the recipients should coordinate on topics and combine PowerPoint slides into one presentation for ease of access.
- Follow-up with The Nature Conservancy-“Disentangling the real and perceived linkages between wastewater management and density, development, and the preservation of community character
 - Discussion of a potential partnership with the Conservancy for the East End Conference. The Steering Committee agreed to invite them to the Breakfast and to encourage their participation.
- Draft Position Paper-Heartland Town Center
 - Sean presented the draft position paper and asked for comments from the Steering Committee by the end of the following week. The paper was reviewed by the Town of Islip. Comments from the Steering Committee included: a request to add relevance of Steve Bellone’s Connect LI project; identification of any real or perceived conflicts of interest; and issues with the projections of needed infrastructure services. *Note: Following the 3/4 meeting, the paper was officially withdrawn from further consideration by the Section.*
- Communications Subcommittee
 - It was decided that subcommittees would be set-up to plan and promote specific events, with 1-2 volunteers to work on promotional materials with the approval of the Section Officers.

2. Treasurer's Report

Kathy confirmed current status of the Section's bank account and stated that she would be writing checks for the scholarship winners.

3. Professional Development Officer's Report:

The February 24th conference at the Sustainability Institute was approved for CM credits. Sean and Denise will be preparing CM credits request for upcoming Coastal Resiliency Conference and Bagels with the Boards being offered by the Touro Land Use and Sustainable Development Law Institute.

4. Arthur Kunz Scholarship Breakfast

There was a discussion of possible topics for the Breakfast as well as logistics. There was a consensus that the Breakfast would have a wastewater treatment and environmental focus, with suggested topics ranging from sewer expansion to local on-site technologies. The Steering Committee agreed to reach out to Sarah Lansdale at Suffolk County and to further refine the topic based on the County's input. Kathy volunteered to prepare tasks and roles for the Breakfast and that Ela would help with the PayPal buttons through the NY Metro Chapter. The Steering Committee agreed to purchase and supply the food for the Breakfast, with Dunkin Donuts tea and coffee boxes as well as small breakfast food items. Ann agreed to continue to send out email blasts for the event, with Sean to update the website. Sean said he would reach out to Janice regarding an ad in Long Island Business News. The Steering Committee concurred on the following event running times: 30 minutes for registration and breakfast; 15 minutes for introduction of Arthur Kunz; 15 minutes for scholarship recipient presentations (5 minutes each); and a one hour topic discussion. The event would begin a half hour earlier this year (8:00am) to allow for networking and breakfast prior to commencing the program.

5. New Business:

Walking tours for the spring were discussed (Riverhead and Port Jefferson options) as well as setting up a Walking Tour Subcommittee. Sean asked for a volunteer to chair this subcommittee. The Steering Committee also discussed the possibility of having another form based code workshop sometime this year, with an online "catch-up" version of the 2014 workshop.

[Meeting Rescheduled Due to holidays]

NEW DATE: The next meeting of the Section's Steering Committee is scheduled for April 15th from 4-5pm, at the Town of Babylon Planning Department.