



## **Steering Committee Monthly Meeting Agenda**

**Wednesday, January 13, 2016, 4:00-5:30PM**

**Nelson, Pope & Voorhis, LLC**  
**572 Walt Whitman Road, Melville, NY 11747**

### **MEETING MINUTES**

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#### **I. 2016 Steering Committee Meeting Calendar**

- No issues – publish on website

#### **II. DISCUSSION – 2016 LI Section Initiatives**

##### Arthur Kunz Memorial Scholarship and Breakfast

- Discussed possibility of expanding the Breakfast this year to include break-out (CM) sessions and presentations from elected officials on local/regional planning initiatives
- Committee discussed soliciting nominations in recognition of planning related successes for one elected official from either county. Several questions remain (who would vote – Steering Committee or general membership? And (Should nominations be coordinated with Breakfast theme?)
- Breakfast to be held in May, 2016
- Potential topics (for Breakfast and future 2015 programs):
  - Food Service Technology
  - Parking and Parking Technology
  - NYS Regional Economic Development Councils – LI Plan
  - GIS tools (free visualization and analysis tools)
  - Crowdsourcing tools
- Potential GIS-technology tools related speakers: RPA, Open Plans, Placeways
- **Next Steps:** Determine date, venue and format (muni presentations, two break-out sessions? And revisit potential for awards and nominations procedure) – February, 2016

#### Arthur Kunz Scholarship Article

- Tom Isles and Kathy Eiseman prepared draft article. Sean to add additional language. Will also look for some quotes from past recipients.
- Article intended to be circulated to Planning Magazine, LI Business News, local papers, etc.
- **Next Steps:** Tom Isles to reach out to Steve Jones for information on past scholarship recipients. Brett Amione and Tommy Boston to reach out to Andy Freleng regarding same.

#### Form Based Zoning Training (201 Course)

- The Section has received ten “Yes’s” regarding interest in taking the 201 (two-day) course in 2016.
- Potential venues include VHB and Touro Law School
- **Next Steps:** Sean to reach out to FBCI for pricing assuming a 20 person class.

#### East End Conference

- Committee generally agreed that the Stony Brook Marine Sciences Center would be considered again as the venue in 2016.
- Conference to be held in early Fall, but be sure to check for holidays, other conference conflicts, etc.
- Potential for spotlight on local elected official for recent planning (east end) work.

#### 2017 National APA Conference – NYC

- NY Metro Chapter has informed the Section that there will be an estimated 55 mobile workshops spread out over the five boroughs, Long Island, Westchester/Hudson Valley and N/E New Jersey.
- More information will be shared with the Steering Committee as soon as it is received from Metro/National
- Volunteers needed for host city conference committees. More information to follow.

#### Walking Tours

- The Committee discussed a few options for tours in 2016:
  - Port Jefferson – coordinate with Denise Harrington
  - Great Neck Plaza – Patti to reach out to Mayor Celender.
  - Fishers Island – Tom to research further. Potential date in August or September. Coordinate with annual Town meeting on the Island since there would be extra room on the boat (APA could offer to provide SEQRA review service or input on planning matters). Transportation options include a privately chartered ferry (10-12 persons) for roughly \$600.
  - MacArthur Airport

- Plum Island - Pat Aitken noted that attendees need to register in advance and there is a security check. They do give a tour of the island. Pat will look into the possibility for 2016 visit.

✚ Other events and ideas

- Sean discussed potential to utilize LICF Scholarship fund for up to three AK Scholarships this year. The Section checking account would fund events programs and provide gap funding for 2017 APA National Conference (NYC) events on Long Island.
- Sponsorships during 2016 are important as it is anticipated that the Section will host several events leading up to/during the National Conference in 2017.

### **III. Treasurer's Report**

Kathy Eiseman provided the latest balance of the general checking account which is \$4,524.76. The Long Island Community Fund balance based upon the September 30, 2015 statement is \$43,746.83, with \$5,357.80 currently available for grants.