

Planner/Senior Planner

Nelson, Pope & Voorhis Hudson Valley Office

Job Description:

Nelson, Pope & Voorhis is an environmental planning consulting firm with offices in Melville, NY and Suffern, NY. In January 2017, the Turner Miller Group, a NY Metro Area planning firm based in Suffern, joined NP&V and we are now expanding our Hudson Valley office. Our firm has numerous municipal clients and NP&V provides environmental planning services that range from application review to long range comprehensive planning projects.

NP&V is seeking one or more qualified candidates to fill mid-level planning positions. The successful candidates for the position must have strong communication and analytical skills, work well in teams, and possess core proficiencies in English composition and public speaking skills. Spanish language and urban design proficiency will be considered positive qualifications but are not required.

Planner:

The successful candidate will be responsible for executing all the responsibilities of a Junior Planner in addition to reviewing and assisting in the preparation of development applications and State Environmental Quality Review (SEQR) materials under the guidance of Senior staff. The candidate will also assist with Comprehensive Planning and other focused planning assignments. The skills and knowledge required would normally be acquired with a Master's degree in planning, environmental studies, and at least three years of experience in the field of planning or closely related field in New York State. Ideal candidate will be proficient with ArcGIS and have experience with Sketchup and Adobe Photoshop or Corel Graphics Suites. Candidate must possess a working knowledge of SEQR and New York State General Municipal Law. Candidate must be able to work independently or as part of a team. Experience with form-based codes and/or resiliency planning is desirable but not essential.

Senior Planner:

The successful candidate will be responsible for executing all the responsibilities of a Planner in addition to project management of individual projects and/or municipal retainer clients under the guidance of firm principals. The skills and knowledge required would normally be acquired with a Master's degree in planning, environmental studies and at least eight years of experience in the field of planning or a closely related field in New York State. The candidate should be able to demonstrate at least one specific area of concentrated expertise based upon your individual professional experience and interests (e.g. historic preservation, urban design, economics, environmental remediation, public outreach, zoning, grant-writing, etc.). Candidate must be proficient in SEQR, NY GML, zoning practice, and have demonstrated success in managing projects as a lead.

All our municipal clients require attendance at work sessions/meetings/public hearings and thus a valid driver's license and access to a vehicle is required. Starting salary will be commensurate with education and level of professional experience.

For more information about NP&V, please visit our website at www.nelsonpopevoorhis.com. NP&V is an Equal Opportunity Employer.

Please send an email and attach your resume, along with a cover letter and salary requirement to HR@nelsonpopevoorhis.com. Work samples are welcome (graphic and/or written).