

Senior Planner/Project Manager

Seeking full-time Senior Planner/Project Manager for the NYC-based team. The ideal candidate will have familiarity and experience with the environmental review process and the preparation of documents pursuant to the National Environmental Policy Act (NEPA), New York State Environmental Quality Review Act (SEQRA) and New York City Environmental Quality Review (CEQR).

Primary responsibilities:

- Preparation of analyses and documentation for environmental review and collaborative oversight of all technical areas
- Management of budgets and coordination of team members and subconsultants
- Attendance at and participation in stakeholder meetings and public hearings
- Preparation of technical reports and production of documents

Skills:

- Excellent written, interpersonal and oral communication skills.
- Superior attention to detail and ability to organize
- Strong knowledge of Microsoft Office Suite; working knowledge of GIS
- Team player

Qualifications:

- 5 + years of related experience
- Ability to handle multiple projects with varying deadlines
- Bachelor's degree in environmental science, urban planning or related field
- Familiarity with the documentation and environmental review processes of NEPA, SEQRA, and CEQR.

AKRF is an equal opportunity employer.