

Environmental Planner/Analyst/Technical Writer – Melville Office

Nelson, Pope & Voorhis, LLC (NP&V) is an environmental and planning consulting firm headquartered in Melville, Long Island, NY and with an office in the Hudson Valley, NY. NP&V utilizes top quality management, professional staffing, state of the art resources and vast professional experience to serve private and municipal clients on Long Island, Hudson Valley and in the greater New York Metropolitan Area in all aspects of environmental impact analysis, site remediation and land use planning. We have a dedicated and diverse staff with a multitude of skills and interests for team collaborative efforts and quality product completion.

NP&V is seeking an individual with an undergraduate degree in planning, science or related field with excellent writing, report preparation, communication, graphic (GIS), and organizational skills to join our Long Island office.

No professional experience required, however, the ideal candidate will understand the planning and environmental review process in New York State and have related experience with preparation of SEQRA documents or other environmental impact analyses and must have demonstrated technical writing and report preparation skills.

The position will involve environmental analysis and technical writing; for the right individual could quickly evolve into a promotion into a project management role. Ideally, this individual will be responsible for preparation of SEQRA documents as well as the management and assimilation of technical sections prepared by others for incorporation into SEQRA documents.

Please send an email to the management team at HR@nelsonpopevoorhis.com. In your response, please include your resume, cover letter with salary history/requirements, a technical writing sample and if applicable a sample GIS product.

For information about our company, visit www.nelsonpopevoorhis.com.